

**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT:** Rate Adjustment needed to Support Water, Sewer and Reclaimed Water Capital Project Bond Financing

**DEPARTMENT:** Environmental Services

**DIVISION:** Administration - Environmental Services

**AUTHORIZED BY:** Andrew Neff

**CONTACT:** Bob Briggs

**EXT:** 2148

**MOTION/RECOMMENDATION:**

Adopt a Resolution to amend the Administrative Code, Water, Sewer and Reclaimed Water user fee level increases in support of the Capital Improvement Program. The requested increase reflects a phased -in approach of 11% effective December 1, 2009, and 11% effective October 1, 2010 reducing initial impacts to the Utility's customers. A 3% index continues for all years beginning October 1, 2011.

County-wide

Andrew Neff

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**BACKGROUND:**

Consistent with staff recommendations and Board of County Commission (BCC) direction provided during the budget work shop held August 6, 2009, and the October 27, 2009 Rate Worksession, staff is requesting an 11% water/sewer rate increase for FY10 and FY11. The index rate will remain at 3% unless otherwise authorized by the BCC. Revenues must be increased to support existing debt service requirements in FY 2010. The proposed increase supports new debt issue funding requirements as well as provides additional revenue to support existing debt and credit ratings. Future capital and operational needs will require further discussions on rate adjustments.

Previous BCC actions authorized the Finance Team and Underwriter selection for the proposed bond issue. Based on BCC direction at the October 27, 2009 work session the Environmental Services Department is requesting adoption of rate adjustments to support the next phase of the water and sewer CIP borrowing and to maintain existing credit ratings.

**STAFF RECOMMENDATION:**

Provide staff final direction regarding Water, Sewer and Reclaimed Water Capital Improvement Program (CIP) financing and required user fee level increases; authorize staff to return with updated Resolution and revised user fees for Board approval.

**ATTACHMENTS:**

1. Resolution
2. Administrative Code

**Additionally Reviewed By:**

■ County Attorney Review ( Ann Colby, Susan Dietrich )

THE FOLLOWING RESOLUTION WAS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF SEMINOLE COUNTY, FLORIDA, AT THEIR REGULARLY SCHEDULED MEETING ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2009.

**WHEREAS,** Seminole County Ordinance No. 89-28 created the Seminole County Administrative Code; and

**WHEREAS,** Seminole County Resolution Numbers 89-R-438 and 05-R-151 adopted the Seminole County Administrative Code; and

**WHEREAS,** the Seminole County Administrative Code needs to be amended from time to time to reflect changes in the administration of County government; and

**WHEREAS,** sections C(3) and (4) of the Introduction of the County's Administrative Code establish broad authority for the Board of County Commissioners (the "Board") to approve by resolution all rules, policies and procedures and subsequent amendments or additions relative to said Administrative Code; and

**WHEREAS,** Section 20.45 of the Administrative Code provides that the Board of County Commissioners has the right to set rates, fees, and other charges for services furnished by the Seminole County Water and Wastewater System ("Systems") that are just and equitable to all classes of consumers served and properties benefited by the Systems, and to reasonably recover the costs of servicing the various classes of consumers and properties benefited thereby and to comply with all of the provisions of the County's Bond Resolution relating to the Systems' bonded indebtedness including, without limitation, the rate covenant and additional bonds test set forth therein; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SEMINOLE COUNTY, FLORIDA THAT,**

1. The above recitals are incorporated herein by reference and form an integral part of this Resolution.

2. Administrative Code section 20.45, Exhibit B, is hereby amended as set forth in the Appendix attached hereto and incorporated herein.

3. This Resolution shall take effect on December 1, 2009.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
SEMINOLE COUNTY, FLORIDA

\_\_\_\_\_  
MARYANNE MORSE  
Clerk to the Board of  
County Commissioners of  
Seminole County, Florida.

By: \_\_\_\_\_  
BOB DALLARI, Chairman

Date: \_\_\_\_\_

Attachment:

Exhibit B, Section 20.45 "Water and Sewer Connection Fees and User Charges"



# SEMINOLE COUNTY ADMINISTRATIVE CODE

## EXHIBIT "B"

### SEMINOLE COUNTY WATER AND WASTEWATER SERVICE CHARGES

#### I. Schedule of Potable Water Service Charges

##### (A) (1) Basic Service Charges

Single Family	\$ <del>9.03</del> <u>10.03</u> per unit or ERC
Commercial	<del>9.03</del> <u>10.03</u> per unit or ERC
Irrigation	<del>9.03</del> <u>10.03</u> per unit or ERC
Multi-Family (Master Metered)	<del>7.08</del> <u>7.86</u> per unit or ERC

Apple Valley	\$ <del>9.03</del> per unit or ERC
Del Ray Manor	<del>13.35</del> per unit or ERC
Druid Hills, Lake	
Harriet, Meredith Manor	<del>9.61</del> per unit or ERC
Fern Park	<del>9.98</del> per unit or ERC
Lake Brantley	<del>15.25</del> per unit or ERC

(2) Volumetric-Single Family, Commercial (to be applied on a per ERC basis), Multi-Family (gallons)

0 – 10,000	\$ <del>0.76</del> <u>0.85</u> per 1,000 gallons
10,001 – 15,000	<del>1.25</del> <u>1.40</u> per 1,000 gallons
15,001 – 20,000	<del>2.28</del> <u>2.54</u> per 1,000 gallons
20,001 – 30,000	<del>3.68</del> <u>4.10</u> per 1,000 gallons
30,001 – 50,000	<del>5.29</del> <u>5.88</u> per 1,000 gallons
50,000 – over	<del>7.18</del> <u>7.97</u> per 1,000 gallons

Apple Valley	\$ <del>1.29</del> per 1,000 gallons
Del Ray Manor	<del>2.05</del> per 1,000 gallons
Druid Hills, Lake	
Harriett, Meredith Manor	<del>1.65</del> per 1,000 gallons
Fern Park	<del>2.15</del> per 1,000 gallons
Lake Brantley	<del>2.55</del> per 1,000 gallons

##### (3) Volumetric – Irrigation (gallons)

0 – 10,000	\$ <del>1.25</del> <u>1.40</u> per 1,000 gallons
10,001 – 20,000	<del>2.28</del> <u>2.54</u> per 1,000 gallons
20,001 – 30,000	<del>3.68</del> <u>4.10</u> per 1,000 gallons
30,001 – 50,000	<del>5.29</del> <u>5.88</u> per 1,000 gallons
50,000 – over	<del>7.18</del> <u>7.97</u> per 1,000 gallons



## SEMINOLE COUNTY ADMINISTRATIVE CODE

Apple Valley	3.24 per 1,000 gallons
Meredith Manor	3.24 per 1,000 gallons
(B) Homebuilders and Contractors	\$ <del>11.18</del> <u>12.41</u> /ERC per month
(C) Reserved Sewer Capacity Monthly Service Charge	\$ <del>11.18</del> <u>12.41</u> /ERC per month
(D) Wholesale Sewer	\$ <del>2.98</del> <u>3.31</u> per 1,000 gallons
(E) Class I Industrial Users Group A	\$ <del>0.67</del> <u>0.75</u> per 1,000 gallons
Group B	<del>0.53</del> <u>0.59</u> per 1,000 gallons

Sewer service charges will be increased each October 1, as follows:

<u>10/1/2010</u>	<u>11%</u>
<u>10/1/2011</u>	<u>3%</u>
<u>10/1/2012</u>	<u>3%</u>
<u>10/1/2013</u>	<u>3%</u>
<u>10/1/2014</u>	<u>3%</u>

### III. Schedule of Reclaimed Water Charges

#### A. Basic Service Charge

Single Family	\$ <del>3.76</del> <u>4.18</u> per month
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#### B. Volumetric – Single Family

0 – 10,000	\$ <del>0.50</del> <u>0.56</u> per 1,000 gallons
10,001 – 20,000	\$ <del>0.84</del> <u>0.94</u> per 1,000 gallons
20,001 – 30,000	\$ <del>1.37</del> <u>1.53</u> per 1,000 gallons
30,001 – 50,000	\$ <del>2.27</del> <u>2.52</u> per 1,000 gallons
50,000 – over	\$ <del>3.07</del> <u>3.41</u> per 1,000 gallons

#### C. Volumetric – Commercial/Other

\$ ~~0.50~~ 0.56 per 1,000 gallons



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1"	\$425.00	\$308.62	\$246.87
1 1/2"	\$750.00	Actual Cost	Actual Cost
2"	\$1,060.00	Actual Cost	Actual Cost
3"	Actual Cost	Actual Cost	Actual Cost
3" Compound	Actual Cost	Actual Cost	Actual Cost
4" Compound	Actual Cost	Actual Cost	Actual Cost

## (F) Industrial Wastewater Discharge Permit (IWDP) Fees

	<u>Charge</u>	<u>Duration</u>
IWDP Fee	\$250.00	one (1) to five (5) years
IWDP Reissuance Fee	\$150.00	one (1) to five (5) years
Temporary IWDP Fee	\$200.00	less than one (1) year

(G) Food Service Establishment Fee \$ 10.00 per month

## (H) Account Deposit

### Residential Services:

Water Service only, per unit/ERC	\$ 35.00
Sewer Service only, per unit/ERC	\$ 75.00
Water and Sewer Service, per unit/ERC	\$110.00
Temporary Fire Hydrant Use	\$1,145.00

Commercial accounts deposit shall be based on two (2) months estimated bill.

Accounts which have been disconnected for non-payment three (3) or more times or have issued to the Department two (2) or more non-sufficient fund checks within a twelve (12) month period \$25.00

(I) Field Test of Meter \$25.00

### Field Test/Maintenance of Customer's Backflow Prevention Assembly

Delinquent	Actual Cost
Non-Delinquent	Actual Cost

(J) Non-Sufficient Fund (NSF) Charge – 5% of amount of check

Minimum	\$10.00
Maximum	\$25.00

(K) Unauthorized Meter Turn-On Charge \$45.00

(O) Other Industrial Pretreatment Fees

1. Demand Monitoring and Sampling
- a. Grab Sample

\$75.00
- b. Composite Sample

\$150.00
2. Non-Compliance Surveillance and Inspection of Industrial Users
- \$30.00 per hour
3. Compliance Monitoring and Sampling of Industrial Users
- a. Grab Sample

\$ 50.00
- b. Composite Sample

\$100.00
4. Administrative Costs Resulting From Violation of the Industrial Pretreatment Ordinance
- \$30.00 per hour
5. Compliance/Non-Compliance Lab Analysis
- Actual Cost

(P) Industrial Pretreatment Surcharges

Users discharging to the Publicly Owned Treatment Works in excess of established limits for pollutants according to Section 270.364 of the Industrial Pretreatment Ordinance shall be subject to the following surcharges:

Table of Surcharge

<u>Level</u>	<u>Violation Level</u>	<u>Fine per Violation</u>
1	Violation greater than the limit but less than twice the limit	\$0-\$100.00
2	Violation equal to or greater than twice the limit but less than three (3) times the limit	\$101.00-\$200.00
3	Violation equal to or greater than three (3) times the limit	\$201.00-\$300.00



## **ADMINISTRATIVE CODE RESOLUTION ADOPTION GUIDELINES**

- (1) The County Attorney's Office (CAO) will prepare the proposed code changes and Resolution.
- (2) The Resolution and an "underlined and struck-through" version of the code amendments will be provided to the Department for placement on the BCC agenda.
- (3) The Department will scan the Resolution and "underlined and struck-through" version of the code amendments and attach the documents to their SCI.Net agenda item.
- (4) The Department should ensure that a representative is at the BCC meeting.
- (5) The Department shall inform the CAO when the agenda item will appear on the BCC agenda.
- (6) The CAO will retain the original Resolution until it is adopted by the Board of County Commissioners and the CAO will incorporate any changes the Board may request.
- (7) The Department will provide a Document Action Form to the County Attorney's Office, requesting that two (2) certified copies of the executed Resolution be provided to the County Attorney's Office and one (1) certified copy of the executed Resolution be provided to the County Manager's Office.
- (8) The CAO will submit the Resolution to the County Manager's Office, along with the required Document Action Form, for coordinating signatures and recording.
- (9) The CAO will provide the updated section(s) of the Administrative Code to the requesting department, County Commissioners, County Manager's Office, and Assistant County Attorneys.
- (10) The CAO will coordinate with IT for the updates to the Web (Internet and Intranet).